

JOB DESCRIPTION

Date

Job title:

Teacher of History

Reporting to:

Head of Senior School

Department/School:

Senior School

Scope:

Hydesville Tower School

The job holder's responsibility for promoting and safeguarding the welfare of children and young person's for whom s/he is responsible, or with whom s/he comes into contact will be to adhere to and ensure compliance with the relevant Cognita Safeguarding; Child Protection Policy and Procedures at all times. If in the course of carrying out the duties of the role, the job holder identifies any instance that a child is suffering or likely to suffer significant harm either at school or at home, s/he must report any concerns to the School's Child Protection Officer/Designated Safeguarding Lead or to the Head or indeed to the Regional CEO so that a referral can be made accordingly to the relevant third party services.

Working With Us

Achieving more than you believed possible – that's what constitutes a quality education. At Cognita it is what we strive for in our schools. We want it for our children, and we want it for the people who work for us.

Since Cognita's launch in 2004, we've built an international network of 67 schools that serve some 30,000 pupils across seven countries in the UK, Europe, Latin America and South-East Asia.

Cognita's international network of schools and regional offices, combined with our ongoing investment in the professional development of our people, means we can offer first-class career opportunities with a global dimension. If you want to take your career further, we want to support you in achieving that goal within Cognita.

Job Summary

To plan high quality teaching and learning for all pupils enabling them to make excellent progress.

Key Responsibilities

TEACHING AND LEARNING RESPONSIBILITIES:

- To teach pupils of all abilities and across the entire age range
- To plan and teach lessons that are based on clear objectives and departmental schemes of work
- To plan and deliver engaging lessons which are challenging, differentiated and well resourced
- To contribute to the preparation of schemes of work and resources
- To share planning and good practice within the department
- To assess pupil's work regularly, in accordance with policy
- To manage the setting/grouping of pupils at all key stages
- To identify pupils who are underachieving in the subject and, where necessary, create and implement effective plan of action to support those pupils
- To ensure pupils' behaviour allows learning to take place by implementing the school's Behaviour Policy
- To analyse data regarding the performance of pupils and the department within all key stages
- To ensure that the reporting of pupil progress and attainment conveys accurate, meaningful information in line with school policy
- To promote a culture of continuous improvement
- To promote and coordinate relevant extra-curricular activities within the department
- To ensure entries for public examinations are submitted to the Examinations Officer accurately and by the deadlines issued
- To liaise with the SENCo and Academic Support to ensure students can access the curriculum
- To carry out other responsibilities that may reasonably be required by the Headteacher

ADDITIONAL RESPONSIBILITIES:

- To attend Parents' Evening to give an account of pupil's attainment, progress and attitude to learning as required by the schedule
- To attend regular whole staff and departmental meetings and school functions as published
- Carry out duties and cover as reasonably assigned
- Attend assemblies
- Support Form Tutors with pastoral matters as required.

Principal Working Relationships

Internal: Head of Senior School
 Assistant Head
 Key Stage Three Phase Leader
 SENCo
 Form Tutors

External: Parents and any other outside agencies

Person Specification

Education and Skills:

- A good degree
- Qualified Teacher Status
- Outstanding teaching

- A willingness to become involved in the life of the school
- Flexibility
- Well organised, creative and innovative
- Able to offer an extra-curricular club/activity
- A role model

Training and Experience:

- Experience in teaching the new curriculum
- Experience with assessment, recording and reporting

Competencies for the Role:

Role Specific

- Excellent subject knowledge and an impressive track record of GCSE results
- Demonstrate outstanding classroom practice, capable of inspiring pupils with an imaginative approach to teaching and learning
- The ability to teach across two Key Stages to a high standard
- Knowledge of the new curriculum and revised GCSE specifications
- A specialism or interest which could be introduced as an extra-curricular activity
- Meticulous preparation of lessons and assessment of pupils' work
- Excellent communication skills

Values Based Behaviours – the behaviours associated with our company values

- Excellence
- Respect
- Integrity
- Collaboration
- Accountability

Remuneration

- Competitive salary
- Contributory pension scheme
- School fee discount
- Professional development

- 28 days holiday (pro-rata'd to part time/term time)

Training and Experience:

- Experience in teaching the new curriculum
- Recent experience with assessment, recording and reporting

Signed: Date:

Name (Print):