

Dear Parents and Carers

10th October 2016

Nursery School Extended Opening

Our Nursery School is open for a total of 50 weeks per year. We see this is a very important change as it gives parents more options when making considerations for childcare during holiday periods. The school will be closed for two weeks at Christmas from **Monday 19th December till January 4th 2017** (two days of which are INSET days). The dates that will be available for the Fun Club through the academic year are:-

Monday 31st October – 4th November 2016
Monday 20th – 24th February 2017
Monday 10th April- 13th April 2017 (Friday 14th is a bank holiday)
Tuesday 18th – 21st April 2017 (Monday 17th is a bank holiday)

School will be closed to pupils on Monday 24th April for INSET Day

Tuesday 30th May- Friday 2nd June 2017
Monday 17th – 21st July 2017
Monday 24th – 25th July 2017
Monday 31st July– 4th August 2017
Monday 7th – 11th August 2017
Monday 8th – 12th August 2017
Monday 14th – 18th August 2017
Monday 21st – 25th August 2017
Tuesday 29th August – Friday 1st September 2017

The additional weeks will be run as a Fun Club. Therefore children will **not** be required to wear School Uniform. However children **will** be required to bring a packed lunch. Drinks and Snacks will be provided.

During the above weeks the Nursery School will be open from **8.45 am until 3.25 pm** with Wraparound provision included which is available from **8.00 am** and until **6.00 pm**.

The choice to send your child to school during one of the above extra weeks is optional. As a result the following charges apply: The daily rate is £35.00 per day or £175.00 per week. Monies will be charged on the following term's fee invoice, or on a separate invoice upon request.

Please fill out the attached booking form to enroll your child into the October holiday club to indicate which days or full week and times that you will require. Please complete the form before the closing date to avoid disappointment. The closing date for the October holiday club is **Friday 20th October** as no bookings can be made after this date.

If at any point you wish to cancel your child's place in Fun Club once you have enrolled, a notice period of 24 hours is required. Failure to provide this notice will result in the fees being charged as per original booking. For more information on a particular Fun Club week please speak to Mrs. Smith.

Yours sincerely



Mrs. S. Smith
Head of Nursery



Mrs G. Whitehouse
Deputy Headteacher (Head of Prep School)